

Zoom Polycom Classroom Setup

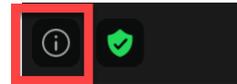
*Class Zoom meetings should be created in D2L (Courses) before the start-time of any given class. See [guide for more details](#)

Room Startup

You will need display(s) and the Instructor PC up and running. Please consult with your local IT group/site Director/site VTT Facilitator, if necessary, to understand how to turn on your designated room. For tech support call ext. 8888

Classroom Computer

Step 1: Start your Zoom class meeting in Courses (D2L)



Step 2: In the Zoom meeting, Locate the information icon

Step 3: Find the Meeting ID and Passcode (If you set a passcode)

Crestron Touch Panel

Step 4: Locate the small touch panel on the table or wall and select VTT.

(HDX Remote)

Step 5: Now grab the remote, face it at the camera above the display scroll down to **Join Zoom Meeting** (Reference picture below)

Step 6: Now press # and then the Meeting ID and Passcode and Sign in, pressing # after each.

(Group Series Remote)

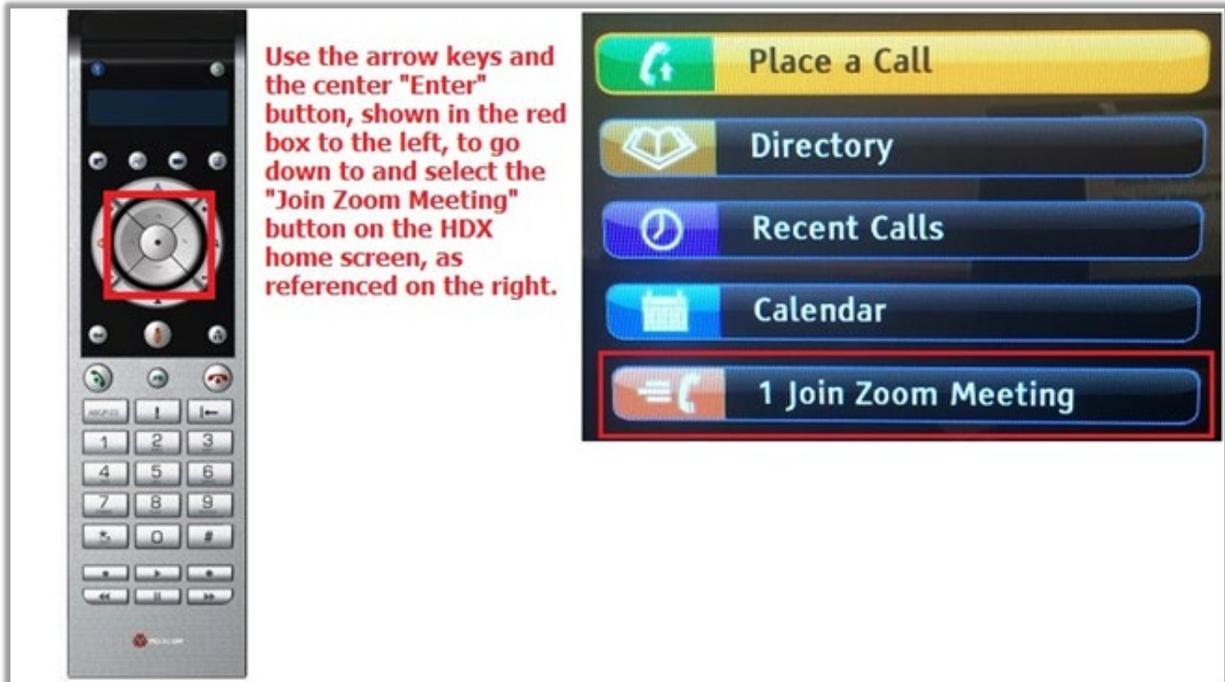
Step 5: Now grab the remote, face it at the camera above the display go to **Speed Dial** and then **Call Join Zoom Meeting** (Reference picture below)

Step 6: Now press # and then the Meeting ID and Passcode and Sign in, pressing # after each.

Step 7: Once you are logged in to the Zoom Meeting, send content via the **Share Screen** button on the Zoom Client software.

Reminder: Log out of Okta when you are finished.

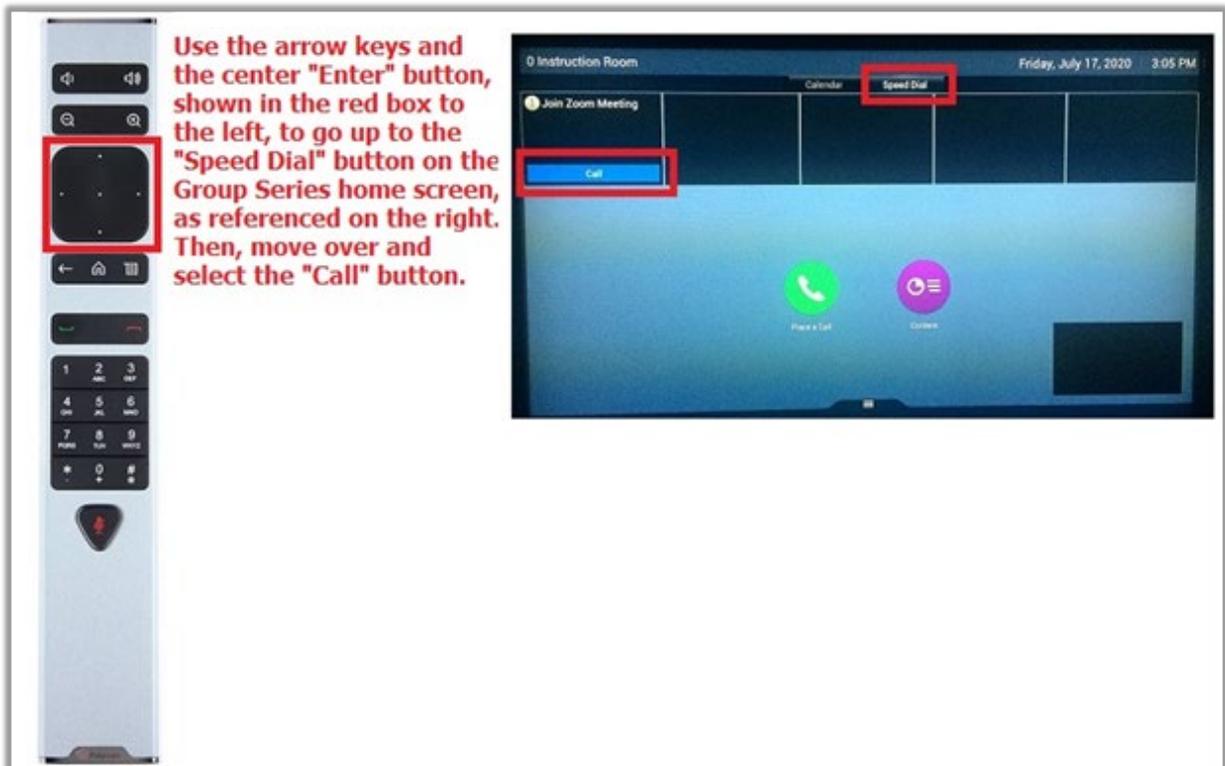
HDX



The image shows a silver HDX remote control on the left and its home screen on the right. The remote's directional pad is highlighted with a red square. The home screen features several menu items: 'Place a Call', 'Directory', 'Recent Calls', 'Calendar', and '1 Join Zoom Meeting'. The '1 Join Zoom Meeting' item is highlighted with a red rectangle.

Use the arrow keys and the center "Enter" button, shown in the red box to the left, to go down to and select the "Join Zoom Meeting" button on the HDX home screen, as referenced on the right.

Group Series



The image shows a silver Group Series remote control on the left and its home screen on the right. The remote's directional pad is highlighted with a red square. The home screen displays a 'Speed Dial' menu with a 'Call' button highlighted in blue. The screen also shows '0 Instruction Room', 'Friday, July 17, 2020 3:05 PM', and 'Join Zoom Meeting' options.

Use the arrow keys and the center "Enter" button, shown in the red box to the left, to go up to the "Speed Dial" button on the Group Series home screen, as referenced on the right. Then, move over and select the "Call" button.