

Stage 3

A guide to help students, faculty and staff transition to a full return to University Campus, our Support Center, and Education Center locations.

Prepared by:

The Saint Leo University COVID-19 Incident Command Team

Version 2.0 Issued: August 4, 2021 OFFICE OF THE PRESIDENT



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June 15, 2021

Dear colleagues,

I trust this Stage 3 document is a welcomed step in a positive direction for our university community. After more than a year of living through the pandemic, we have all gained some important lessons and experiences that have changed us and our university community for the better. I thank all of you for your willingness to listen to previous guidance and to act accordingly. Indeed, we have been very successful throughout the pandemic in keeping our community safe and offering quality higher education experiences and support. Now we must continue on this path as we enter into a new time at Saint Leo University.

We are not done with the pandemic as this Stage 3 document is shared with you. Therefore, and because of the ongoing pandemic, I ask everyone to please continue to do your best to respect our community and the differences that exist within it in ideas, perspectives, and approaches. I very strongly encourage everyone in the Saint Leo community, who is able, to receive the vaccine. Additionally, I ask the entire university community to continue to allow the free exchange of ideas and that we continue to live, learn, and work harmoniously regardless of vaccination status.

I also ask us all to continue to be dedicated to our mission, core values, and Catholic identity. These guiding principles and statements should continue to move us forward, together, as we hopefully and prayerfully come to witness the end of the pandemic.

Thank you all for all you have done. Thank you all for all you will continue to do. Thank you for your dedication, service, and spirit of good intentions and good will toward one another and our beloved university.

May God bless you all.

Sincerely,

Jeffrey D. Senese, Ph.D. President

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Excellence | Community | Respect | Personal Development | Responsible Stewardship | Integrity

(Version 2.0 Issued 8.4.2021) **2 |** P a g e

## **TABLE OF CONTENTS**

A Letter from the President	2
Acknowledgments	4
Introduction	6
Guiding Principles	6
General Requirements	7
Academic Program Delivery	9
Facility Considerations	9
Student Life at University Campus	10
Athletics, Recreation, and Fitness	11
Student Health and COVID-19	11
Vulnerable Populations	13
Special Considerations for Staff and Faculty	13
Closing Comments	15
Appendix A: Student On Campus Events Form	16
Appendix B: Employee On Campus Events Form	17
Appendix C: Quarantine Release Protocol	18
Appendix D: Version Change Log	20

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(Version 2.0 Issued 8.4.2021) 4 │ Page

The university would also like to acknowledge the following individuals, organizations, and groups, which have been consulted for professional guidance and best practices in the development of our framework:

Florida Department of Health, Pasco County

Tim Exiline, Disaster Planner, Florida Department of Health

Centers for Disease Control and Prevention (CDC)

Florida Department of Health (DOH)

Pasco County Emergency Operations Center

Occupational Safety and Health Administration (OSHA)

Tampa Bay Area Institutions of Higher Education emergency management working group

Pasco Sheriff's Office COVID-19 Community of Interest

International Association of Campus Law Enforcement Administrators: Rapid Response COVID-19 Team

American College Health Association

National Association of Independent Colleges and Universities

Council of Independent Colleges President's Council

Independent Colleges and Universities of Florida President's Council

Sunshine State Conference President's Council

State University System Florida Board of Governors

National Association of Student Personnel Administrators

Johns Hopkins Center for Health Security

Council for Higher Education Accreditation

**Tuscany Strategy Consulting** 

(Version 2.0 Issued 8.4.2021) 5 │ Page

## **INTRODUCTION**

For more than a year, Saint Leo University has been working together as a community to address the unique challenges of the COVID-19 pandemic. While it has been a challenging year, we were able to successfully implement a number of modifications to the way we learn, live, and work together to protect the health and well-being of all. Following the widespread availability of the COVID-19 vaccine this past spring, we have begun our transition to the next normal.

We have learned a great deal about managing COVID-19 over the past months. Flexibility and patience have proven to be critical to our success. And we have been successful. Indeed, by all counts we have, as a community, been more successful than most of our competitors and other organizations. As the guidance has shifted from the CDC and other public health officials, the university has responded accordingly.

This framework will focus specifically on the remaining protocols that will continue as we advance through the summer and into the Fall Semester. As the situation with the virus continues to evolve, we anticipate there may be additional changes as we approach the start of the new academic year. The guidance in this document is based on the information available at the time of publication. Additional versions or addendum of this document may, as a consequence, be published. Every member of the Saint Leo community is responsible for staying current on the guidance provided.

### **GUIDING PRINCIPLES**

The following guiding principles continue to serve as the foundation for our planning and should guide all members of our community as they turn their attention to *Advancing the Pride*:

- Safeguard the health and well-being of all members of our university community
- Create a flexible and adaptable model for learning, living, and working at the university under less than certain and evolving conditions
- Continue to deliver high-quality instruction and support excellence in student learning
- Ensure students are able to maintain progress toward degree completion
- Continue to rely on our core values (community, respect, integrity, excellence, responsible stewardship, and personal development) to guide our actions as we define our next normal
- Work together collaboratively and collegially, assuming all have the best interests of the university in mind as we take actions in the coming months and year
- All members are responsible for knowing and following the university guidance, and for themselves and our community.

(Version 2.0 Issued 8.4.2021) 6 │ Page

## **GENERAL REQUIREMENTS**

Each area and department within the university will be responsible for maintaining plans that are tailored to its function within our community and in compliance with this framework. Any changes to these plans should be submitted to the ICT for review on an ongoing basis. The following guidelines are general requirements, which apply to all members of our institution, students, faculty, and staff, and in many cases visitors as well<sup>1</sup>.

In addition to University Campus, Saint Leo also provides instruction at several educational centers across the country. The guidance contained in this document is assumed to pertain to all locations of the university wherever applicable.

We recognize that the plans made to apply to the general population may not be sufficient for everyone, including those defined as vulnerable populations (see page 14). Those with individual vulnerability concerns are encouraged to contact the Office of Accessibility Services, (352) 588-8464 (for students) or Human Resources, (352) 588-7226 (for faculty and staff) to discuss accommodation requests.

The foundation of Stage 3 is based on the widespread availability of vaccination, and the assumption that the majority of our community members have or will obtain the COVID-19 vaccine. Vaccination is an important tool in maintaining the public health of our university community as well as the broader community at large. The COVID-19 Incident Command Team and university leadership strongly encourage all community members to get vaccinated to safeguard the health and well-being of all.

All members of the university community are expected to adhere to the guidance provided in this framework and in the communications to follow. As we operate in a new normal, it is important to remember our core value of community, and it is our strong encouragement that we should all assume good intentions of others. Our approach should be to educate and encourage one another to do what is in their best interests and in the best interests of the university and wider community. A disciplinary approach to gaining compliance should only be used as a last resort. We want to be collaborative, encouraging, and supportive of students, faculty, and staff to gain compliance with the guidelines for their good, and for the benefit of Saint Leo University as a whole.

Keeping this in mind, students who fail to comply with applicable behavioral expectations will be subject to conduct charges in accordance with the student code of conduct. Matters involving faculty and staff will be addressed by their supervisor in collaboration with Human Resources.

Vaccination: Vaccination against COVID-19 is recommended for all students, faculty, and staff. (S, F, ST)

- Individuals who are vaccinated will be asked to provide proof of vaccination to the university.
   Students should send an email photo of their COVID-19 vaccination card to
   health.center@saintleo.edu

   Staff and faculty should submit an email photo or scan to their HR business partner.
- Individuals who notify the university of their vaccination may be exempted from many of the COVID-19 safety protocols outlined in Stage 3.

(Version 2.0 Issued 8.4.2021) 7 │ Page

<sup>&</sup>lt;sup>1</sup> After each guideline the impacted populations are identified by letter (S=students, F=faculty, ST=staff, V=visitors)

- All individuals in the university community are asked to govern themselves according to our values of excellence, integrity, and respect and adhere to the protocols applicable to their vaccination status.
- Vaccination against COVID-19 is a personal choice. While the university very strongly encourages
  vaccination, it is not required. As such, individuals at the university may not compel employees
  or students to become vaccinated and should not place undue influence upon them to do so.
- Additional opportunities for vaccination will be provided at the start of the Fall Semester.
- The university will, in general, assume everyone who can be vaccinated will be vaccinated and operate accordingly.

**Testing:** Testing strategies will be employed for students, faculty, and staff. (S, F, ST)

- Testing for all University Campus students and employees who develop symptoms of illness will be available through the Student Health Center.
- Certain student groups may also be subject to testing (for example student-athletes).
- The university may conduct random testing on asymptomatic groups of students or employees who are not vaccinated against COVID-19.

**Health Status Check:** The university will no longer require a daily health status check on the university's mobile app. Individuals (both vaccinated and unvaccinated) will be asked to report concerns about possible illness and potential exposure to COVID-19. (S, F, ST)

- Every student living in residence must undergo a temperature check prior to move-in.
- All students, faculty, and staff, regardless of vaccination status, must be free of any symptoms potentially related to COVID-19 to be on-site, including:
  - o Fever, as defined as a temperature of 100.4 or higher
  - Chills, cough, shortness of breath, difficulty breathing, muscle or body aches, headache, new loss of taste or smell, sore throat, fatigue, congestion or runny nose, nausea, vomiting, or diarrhea
  - Other symptoms as identified by a health care provider
- Anyone who has a fever, and/or any of the above symptoms, must not enter the Saint Leo community until they have been cleared by Student Health (students) or Human Resources (employee).
- Individuals who have been exposed to or diagnosed with COVID-19 will be required to notify the university and must not enter the Saint Leo community until they have been cleared to do so.

**Face Coverings/Masks:** The use of cloth face coverings or masks is required for all individuals <u>while</u> <u>indoors in a public setting</u>. (S, F, ST, V)

• At this time, face masks or face coverings must be worn by those who are unvaccinated when in the presence of others and in public settings both indoors and outdoors (for example, when walking about common workspaces, entering break rooms, while working in cubicles, when riding in a car together, etc.). In addition, during this time of increased cases, masks must also be worn by vaccinated individuals while indoors (with the exception of while inside your own residence hall room). Masks should cover both the nose and the mouth. Use of a face mask or covering is a crucial tool in minimizing the risks to other community members.

(Version 2.0 Issued 8.4.2021) **8** | Page

- Neck gaiters/buffs, and face shields alone do not meet the requirement for face coverings/masks at Saint Leo as they provide insufficient protection<sup>2</sup>.
- Masks may be worn anytime by those who are vaccinated as a matter of personal choice/preference. Those wearing masks should not be queried regarding their vaccination status.
- Individuals who are not wearing masks in an outdoor setting may be asked to confirm they are vaccinated.
- Once the University reaches an 85% vaccination rate or the county positivity rate follows below 5% again, masks will no longer be required by those who are vaccinated.

**Social or Physical Distancing:** Mandatory social distancing is no longer required. Limits remain on large gatherings. (S, F, ST, V)

• Gatherings are limited to less than 50 participants. All events of 50 or more must have prior approval by the ICT. Please see Appendix A and B for the form to submit for approval.

#### **ACADEMIC PROGRAM DELIVERY**

We are committed to the delivery of high-quality academic instruction in a face-to-face environment this academic year. All classrooms will return to normal capacity and instruction will be provided inperson. The Connected Classroom option will no longer be available.

#### **A Note about Emergency Measures**

At this time, it is our intention to provide instruction on-ground consistent with the modifications above. However, it is important to note that the university is prepared to resume fully online instruction at any point in the semester in the unexpected situation where the progression of the pandemic requires such action. Faculty have prepared their classes for online delivery in the event on-ground instruction is no longer advisable due to virus conditions. Please be advised that in the event we must make take such extraordinary measures to protect the well-being of our community, refunds for housing, dining, or tuition will not be available.

#### **FACILITY CONSIDERATIONS**

The following steps will continue across our university facilities to promote the health and safety of our community:

## **Cleaning and Sanitizing**

- Enhanced cleaning protocols will remain across all Saint Leo facilities including classrooms, offices, housing and dining facilities, restrooms, and public spaces.
- The use of CDC-approved disinfectants will remain standard with special attention paid to common touchpoints.
- Hand sanitizers and sanitizing stations will remain across all university facilities.

<sup>&</sup>lt;sup>2</sup> https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html

- HVAC filters and coils will remain on a more frequent schedule for replacement and cleaning.
- All members of the community are also encouraged to wipe down commonly used surfaces before and after each use. This includes shared space locations or equipment such as copiers, printers, computers, A/V and other equipment, coffee makers, desks, tables, light switches, doorknobs, and other shared surfaces.

## **Social Distancing in Facilities**

- Seating in common areas will return to pre-pandemic configurations.
- "Sneeze" guards will remain in place at common points of service, including, for example, at cashier stations, mailroom, financial services, and in other locations as appropriate.
- All facilities, including the library, computer labs, and other shared spaces will return to full occupancy.
- The use of conference rooms, classrooms, common areas, and outdoor spaces are still encouraged for one-on-one meetings.
- It is also appropriate to hold meetings or office hours using Zoom.

#### STUDENT LIFE AT UNIVERSITY CAMPUS

A critical component of mitigating risk on campus will be the creation of new norms that support the measures necessary to promote the well-being of our community. All students, student leaders, and influencers must lead the way in promoting the protocols in place and positive support for the changes outlined in the framework to ensure the safety of all. Bystander intervention, personal responsibility, and peer education will be the keys to promoting success. University personnel are committed to a robust communication plan and ongoing dialogue with students to ensure we continue working together as we move forward.

Student activities have always been a vibrant part of student life on campus. We anticipate student organizations, Student Activities, Residence Life, and other departments, will continue to offer fun and engaging ways for students to unwind and enjoy time with one another. Activities may resume as normal with the exception of very large gatherings. Any events with anticipated attendance of 50 or more must be approved by the COVID-19 Incident Command Team using the form provided in the Appendices.

Outlined below are specific considerations for housing and dining services.

## **Housing**

- Student housing will be open this fall at full capacity.
- All policies regarding visitors will return to normal.
- Students who experience symptoms of illness are asked to immediately report their concerns to the Student Health Center by calling (352) 588-8347.
- Airport shuttles, Safe Ride, and Lions Express will operate at full capacity.

#### Dining

- Dining Services at all three locations will be open for students at full capacity (Dining Hall, Fuz, Benedict's Coffeehouse).
- Service in our Dining Hall will return to full capacity for students. During this time of heightened cases, it will remain closed to faculty and staff.

#### **Library**

The library will return to normal operations and full capacity.

## ATHLETICS, RECREATION, AND FITNESS

The ICT and the Athletic Department continue to work collaboratively to implement a plan for our student-athletes to practice and compete in accordance to guidance from the Sunshine State Conference (SSC) and the National Collegiate Athletic Association (NCAA). Measures are in place to govern all aspects of athletics, including recreation and fitness, practice, locker rooms, athletic training, competition, and spectators and are outlined in the Athletic Department's departmental plans. Additional details will be shared as they become available.

#### STUDENT HEALTH & COVID-19

#### **University Campus**

The Student Health Center will continue to serve the campus as a first point of contact for students with health-related issues. The university has access to testing for COVID-19 as well as additional resources for the care and support of our students should they become ill or ill with the virus. In addition, we are in close contact with the Florida Department of Health in Pasco County, which also provides support and services, including consultation and guidance on protocol development and individual cases as well as contact tracing as necessary. Below are general guidelines on our approach to health services, COVID-19, and the potential need for quarantine at University Campus:

## General Care Considerations:

- Students will be able to report concerns about possible COVID-19 infection via the health status app and will be contacted by a member of the Health Center staff in follow-up.
- All individuals, regardless of vaccination status, should report any concerns about possible
  exposure to COVID-19 or symptoms of illness to the Student Health Center directly by emailing
  <a href="https://health.center@saintleo.edu">health.center@saintleo.edu</a> or calling (352) 588-8347 or via the app.
- Students will be seen by appointment by the Student Health Center.
- The Student Health Center will be separated into sick and well spaces to safeguard the health of our students seeking routine care.

#### Quarantine and Self-Isolation:

- Student Health personnel will confirm the diagnosis and direct the self-quarantine if necessary.
   Student Health also will educate the student about self-quarantine and other health-related information.
- Students who have been tested for COVID-19 and are pending results will be asked to selfquarantine until results are obtained. This will also apply to their close contacts. Consequently,

(Version 2.0 Issued 8.4.2021) 11 | Page

- students are encouraged to take advantage of the rapid-response testing available at the Student Health Center.
- Students will receive an official letter outlining the self-quarantine requirements, and if the student permits, faculty will be notified of the situation.
- Any student who tests positive for COVID-19 and is placed into isolation may not be able to remain in their residence hall rooms and may be moved to a designated isolation location.
- Students whose permanent residence is within the state of Florida are asked to return to their homes to quarantine/isolate. Exceptions will be made on a case-by-case basis upon request to the COVID-19 Response Team. CDC and Department of Health guidelines restrict travel by any form of public transportation while in quarantine or self-isolation. The university is required to report any knowledge of such travel to the Department of Health.
- Students are asked to maintain regular contact with Student Health and report any new or changing symptoms immediately.
- Residence Life and COVID-19 Response Team members are available to address any personal needs that may arise while students are in quarantine.
- University Safety will provide meal delivery and trash pick-up for those in university sponsored quarantine/isolation.
- Students will be provided an excused absence for any missed class sessions due to required quarantine/isolation and will be given the opportunity to submit late coursework.
- Students may not leave quarantine/isolation for any reason other than to seek medical attention. Students must notify the quarantine manager prior to leaving, except in the case of a medical emergency.
- Information on the university's quarantine/isolation release protocol is provided in Appendix C.

#### Contact Tracing:

- The university will work with the Department of Health (DOH) to conduct contact tracing and notification as directed. University personnel who are certified as contact tracers may be used for this purpose.
- Unvaccinated students who are identified as close contacts under the DOH definition will be required to quarantine. Testing and an additional self-isolation period may be necessary if symptoms develop or if there is new or ongoing exposure to someone with COVID-19.
- Most fully vaccinated students with no COVID-like symptoms will not need quarantine after an
  exposure to someone with known or suspected COVID-19. However, they should still monitor
  for symptoms of COVID-19 for 14 days following exposure.

## **WorldWide Education Centers**

- All students who become symptomatic or test positive for COVID-19 or are exposed to someone
  with known or suspected COVID-19 are asked to immediately self-isolate and seek medical
  attention from a local health care provider. Most fully vaccinated students with no COVID-like
  symptoms will not need quarantine after an exposure to someone with known or suspected
  COVID-19. However, they should still monitor for symptoms of COVID-19 for 14 days following
  exposure.
- Students should contact their center director to notify him or her of illness and need for self-isolation.
- Students should not return to the university until they are cleared to do so by university personnel.

• Students will be provided an excused absence for any missed class sessions due to required quarantine and will be given the opportunity to submit late coursework.

#### **VULNERABLE POPULATIONS**

According to the CDC<sup>3</sup>, individuals with certain conditions may have a higher risk for COVID-19 infection. Based on what we know now, those at increased risk for severe illness from COVID-19 are:

- People 65 years and older
- People who live in a nursing home or long-term care facility
- People of all ages with underlying medical conditions, particularly if not well controlled, including:
  - o Cancer
  - Chronic kidney disease
  - o COPD
  - Serious heart conditions
  - Immunocompromised state from solid organ transplant
  - Obesity (body mass index [BMI] of 30 or higher)
  - Type 2 diabetes
  - Pregnancy
  - Sickle cell disease
  - Smoking

Additional conditions identified by the CDC might create an increased risk for severe illness from COVID-19. For a list of those conditions and more information on the above, please click <a href="https://example.com/here">here</a>. Students who believe they are a member of a high-risk group and who wish to seek ADA Reasonable Accommodations should reach out to the Office Accessibility Services, <a href="https://example.com/s88-8464">(352) 588-8464</a>. Faculty and staff faculty who believe they are a member of a high-risk group will need to submit an updated accommodation request form and supporting medical documentation prior to the start of each semester for review. Please contact your HR business partner or Human Resources (352) 588-7226 for more information.

#### SPECIAL CONSIDERATIONS FOR STAFF AND FACULTY

#### Work-from-Home

The university will resume normal operations for the Fall Semester. All areas may immediately return to full capacity to begin preparations for the new academic year. Employees who are currently utilizing work-from-home strategies in response to COVID-19 protocols are expected to return full-time to the workplace on or before July 19. Divisional vice presidents may require an earlier return to work based on university business needs.

(Version 2.0 Issued 8.4.2021) 13 | Page

<sup>&</sup>lt;sup>3</sup> See <a href="https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html">https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html</a> updated on September 11, 2020.

#### **Events**

Employees who wish to host events on campus, or sponsor an external agency event on campus, must submit the event for pre-approval by the COVID-19 ICT if attendance is expected to exceed 50 individuals. A form is available for employee use and is included in the Appendices of this document. As a reminder, all external parties who wish to hold an event on campus must be approved by the Facilities Committee according to our pre-pandemic policy.

## **Quarantine and COVID-19 Leave**

Employees who test positive for COVID-19 will be required to immediately self-isolate in accordance with the guidance from the Department of Health (DOH). The university will work with the DOH to conduct contact tracing and notification of close contacts as warranted. Members of the COVID-19 Response Team and HR staff are certified as contact tracers for this purpose. Employees who are identified as close contacts under the DOH definition may also be required to quarantine. Testing and an additional period of self-isolation may be required if symptoms develop or there is ongoing or new exposure to an individual with COVID-19. Individuals who have been tested for COVID-19 and are pending results will be quarantined until results are obtained. This will also apply to their close contacts. Consequently, employees are encouraged to take advantage of the rapid-response testing available at the Student Health Center. Most fully vaccinated individuals with no COVID-19-like symptoms will not need quarantine after an exposure to someone with known or suspected COVID-19. However, they should still monitor for symptoms of COVID-19 for 14 days following exposure. Please see Appendix C for further details on the university's quarantine release protocol.

Due to the widespread availability of COVID-19 vaccine, the Saint Leo COVID-19 Leave benefit is discontinued effective immediately. Individuals who are required to quarantine will be able to utilize their vacation and sick benefits as with any other illness or absence.

#### Travel

During Stage 3.0, all international travel for university business must be approved in advance of any travel arrangements being made and requires a high-need justification. Unapproved travel will not be eligible for reimbursement. Travel requests should be submitted to <a href="mailto:covid19travel@saintleo.edu">covid19travel@saintleo.edu</a>. Please include your name, telephone number, destination, dates of travel, and business reason for travel.

In order to identify potential exposure risks to our university community, Saint Leo University is asking that all faculty and staff also pre-register any personal international travel via email to <a href="mailto:covid19travel@saintleo.edu">covid19travel@saintleo.edu</a> at least 48 hours prior to departure. Please include your name, telephone number, location of travel, dates of travel, and any special circumstances. Supervisors may request evidence of COVID19 travel registration before approving vacation requests.

Depending on the destination of your travel, a member of the Saint Leo University COVID-19 Incident Command Team may contact you with information provided by the local department of health to ensure you protect yourself and our university community. This may include requests for testing or a period of self-isolation prior to being able to return to any university location for work. This guidance also applies to vendors who have traveled to or from high infection areas.

Registration of domestic travel (personal or for university business) is no longer required.

(Version 2.0 Issued 8.4.2021) **14** | Page

## **CLOSING COMMENTS**

The information contained in this framework is meant to serve as a foundation to begin *Advancing the Pride* to our next normal. Throughout the pandemic, the university has followed the guidance of the Centers for Disease Control and Prevention and the Florida Department of Health to keep our community healthy and safe. In keeping with this practice, the university has continued to follow their guidance and sought the counsel of other medical professionals in the development of the Stage 3 framework. Updates will be provided via the university website, as well as email notices when warranted. Each and every member of the Saint Leo community is fully responsible for staying current on published guidance and subsequent updates. We continue to stress the need to remain patient and flexible as we all work to address the unique challenges posed by this pandemic. It is imperative that we continue to work together to achieve our collective best interests. Now, more than ever, we will need to rely on our commitment to community to ensure the safety and well-being of our university.

(Version 2.0 Issued 8.4.2021) **15** | Page

## **APPENDIX A: STUDENT ON CAMPUS EVENTS FORM**



# **COVID ICT: Student On Campus Events Form**

Please fill out the form below completely. Forms not filled out completely will be returned. Completed forms should be ento mia.senese@saintleo.edu. NOTE: This approval is only for purposes of COVID protocol review. All other events and contract approprocesses must be followed. If the event participation is under 50 people this form does not need to be submitted.

Date of Event:	_					
Name of the Event:	_					
Location of the Event:	_					
Student Org/Dept:	_					
Submitted by:	_					
Phone & Email: Day of Event Contact Info (Name, Phone, Email):	,					
Description of Event:						
		Eve	nt Details			I
Will there be food or drinks at this event?		Will hand sanitizer be provided?	Yes No	] 1	Who is monitoring mask wearing?	
Will there be temperature checks and where will they be located?					wearing:	
What will be the check-in/check-out process?						
Anticipated Event Attendance:						
Χ		>	<			
Approved by (Signature)		Е	Date			

For any questions please contact Mia Senese at mia.senese@saintleo.edu or (352) 588-8839

## APPENDIX B: EMPLOYEE ON CAMPUS EVENTS FORM



Please fill out the form below completely. Forms not filled out completely will be returned. Completed forms should be emailed to <a href="mailto:mia.senese@saintleo.edu">mia.senese@saintleo.edu</a>. NOTE: This approval is only for purposes of COVID protocol review. All other events and contract approval processes must be followed. If the event participation is under 50 people this form does not need to be submitted.

Date of Event:			
Name of the Event:			
Location of Event:			
Department:			
Submitted by:			
Phone & Email: Day of Event Contact Info Phone, Email):	(Name,		
Description of Event:			
		Event Details	
Will there be food or drinks at this event?	Yes No	Will hand sanitizer be provided?	Yes No
Who is monitoring mask wearing?		Will alcohol be served?	Yes No
Will there be temperatu			<u> </u>
What will be the check- out process?	in/check-		
Anticipated Event Atten	idance:		
Χ		Χ	
Approved by (Signature)		Date	

For any questions please contact Mia Senese at mia.senese@saintleo.edu or (352) 588-8839

(Version 2.0 Issued 8.4.2021) 17 | Page

# APPENDIX C: SAINT LEO UNIVERSITY QUARANTINE/SELF-ISOLATION RELEASE PROTOCOL<sup>4</sup>

COVID Status	Definition	Release from Quarantine/Isolation
Lab confirmed positive	Received a positive COVID-19 test result.	<ul> <li>At least 10 days have passed since the positive test result and</li> <li>If symptomatic or become symptomatic:         <ul> <li>At least 10 days have passed since symptom onset and</li> <li>24 hours have passed since resolution of fever without the use of fever-reducing medicine and</li> <li>Other symptoms have improved (loss of taste and smell may persist for weeks/months after recover).</li> </ul> </li> <li>In the case of severe illness, quarantine/isolation may be extended.</li> <li>Testing may be required in certain circumstances as determined</li> </ul>
Presumptive positive	<ul> <li>Household member received a positive COVID-19 test result</li> <li>Roommate in shared bedroom in oncampus housing received a positive COVID-19 test result.</li> </ul>	<ul> <li>by the Health Center.</li> <li>These guidelines only apply if the household member with COVID-19 is able to fully isolate within the shared residence.</li> <li>All dates are determined by the date of last contact with the positive individual.</li> <li>If there is ongoing contact with the positive individual the 10 days begins on the last date of contact if separation is feasible, or on the 11<sup>th</sup> day following the positive individual becoming ill or testing positive if asymptomatic.</li> <li>At least 10 days have passed since the initiation of quarantine and</li> <li>If symptomatic or become symptomatic:         <ul> <li>At least 10 days have passed since symptom onset and</li> <li>24 hours have passed since resolution of fever without the use of fever-reducing medicine and</li> </ul> </li> </ul>

(Version 2.0 Updated 8.4.2021) 18 | Page

<sup>&</sup>lt;sup>4</sup> Exact quarantine duration and release dates are determined by the COVID-19 Response Team and may be modified based on individual circumstances.

		<ul> <li>Other symptoms have improved (loss of taste and smell may persist for weeks/months after recover).</li> <li>In the case of severe illness, quarantine/isolation may be extended.</li> <li>Testing may be required in certain circumstances as determined by the Health Center.</li> <li>NOTE: individuals who have been in close contact with a household member who has COVID-19 are not required to quarantine if they have been fully vaccinated against the disease and show no symptoms and no use of medications designed to address symptoms.</li> </ul>
Close contact	Identified through contact tracing.	<ul> <li>At least 10 days have passed since last contact with the individual who tested positive and there are no symptoms of COVID-19 and no use of medications designed to address symptoms.</li> <li>After day 7, if you receive a negative test result on day 7 or after and there are no symptoms of COVID-19 and no use of medications designed to address symptoms.</li> <li>If symptoms develop, test for COVID-19 and modify release protocol accordingly.</li> <li>NOTE: individuals who have been in close contact with someone who has COVID-19 are not required to quarantine if they have been fully vaccinated against the disease and show no symptoms and no use of medications designed to address symptoms.</li> </ul>

(Version 2.0 Updated 8.4.2021) 19 | Page

## **APPENDIX D: VERSION CHANGE LOG**

Date	Version	Change(s) Made
Changed	Number	
8.4.2021	2.0	Updated mask policy, quarantine/isolation information, and dining hall restrictions.